

**TOWN OF CONCORD
SELECT BOARD
AGENDA
September 9, 2019 –7:00PM – REGULAR MEETING
Select Board Room – Town House**

1.	Call to Order
2.	<div>Consent Agenda:</div> <div><div><div>• Town Accountant Warrants</div><div>• Minutes to approve: June 17, July 1, and July 15</div><div>• Climate Preparedness Week Proclamation</div><div>• One Day Special Licenses</div></div><div><div><div><div>• The Umbrella Center</div><div>9/14</div><div>6:30pm-9:30pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>9/27</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>9/28</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>9/29</div><div>3pm-6pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/3</div><div>7:30pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/4</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/5</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/6</div><div>3pm-6pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/10</div><div>7:30pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/11</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/12</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/13</div><div>3pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/15</div><div>6:30pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/17</div><div>7:30pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/18</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/19</div><div>8pm-11pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• The Umbrella Center</div><div>10/20</div><div>3pm-6pm</div><div>50 Stow St.</div><div></div><div>Wines & Malt Only</div></div><div><div>• Luke Hill Media</div><div>10/21</div><div>12pm-9pm</div><div>Concord Country Club</div><div></div><div>All Alcoholic Beverages</div></div></div></div></div>
3.	Town Manager’s Report
4.	Chair’s Remarks
5.	Director of Finance request for Refunding of General Obligation Municipal 2010 Bonds
6.	Minuteman ARC Update—Jean Goldsberry
7.	Review Municipal FY21 Community Preservation Act Grant Applications
8.	Draft Budget Calendar Review
9.	Committee Liaison Reports
10.	Miscellaneous/Correspondence
11.	Committee Nominations: Brian Davidson, 86 Peter Bulkeley Road, for the Cemetery Committee
12.	Committee Appointments: none
13.	Public Comments
14.	Adjourn

PENDING

Monday	September 23	7 pm	Select Board Meeting	Town House
Monday	October 7	7 pm	Select Board Meeting	Town House
Monday	October 21	7 pm	Select Board Meeting	Town House
Monday	November 4	7 pm	Select Board Meeting	Town House
Monday	November 18	7 pm	Select Board Meeting	Town House
Monday	December 2	7 pm	Select Board Meeting	Town House
Monday	December 16	7 pm	Select Board Meeting	Town House
Monday	December 30	7 pm	Select Board Meeting	Town House

Supporting materials for agenda items are available online at www.concordma.gov/sbmtgdocs. Materials are uploaded on the Friday before a Select Board meeting.

COMMONWEALTH OF MASSACHUSETTS
TOWN OF CONCORD
SELECT BOARD

PROCLAMATION
Climate Preparedness Week

- WHEREAS** The Town of Concord is committed to taking action on climate by reducing our greenhouse gas emissions 80% by 2050; and
- WHEREAS** The Town has taken great steps in order to ensure our resilience to the changes in our climate which the Town is experiencing, including extreme heat, extreme precipitation, intense storms, and increased flooding; and
- WHEREAS** The Office of Sustainability was created in 2017 to help invite and encourage residents to join us in recognizing climate preparedness actions and efforts; and
- WHEREAS** The Town of Concord has worked together to organize and administer community events and activities to further the community's understanding of, and participation in, climate and resiliency planning; and
- WHEREAS** The Select Board wishes to commend the efforts of the Office of Sustainability and the Community at Large for their commitment and efforts related to our Town-wide Sustainability Goals;
- NOW, THEREFORE** We, the Select Board of the Town of Concord, Massachusetts, do hereby proclaim the week of September 24th, 2019 as Climate Preparedness Week in the Town of Concord. The week shall be dedicated to learning, service, and actions that better prepare our community for extreme weather events.

Proclaimed this 9th day of September 2019.



CONCORD SELECT BOARD

TOWN OF CONCORD
APPLICATION FOR ONE DAY SPECIAL LICENSE
FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES

Fee: \$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only **Amount Paid \$**

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print) KATIE CIMET

COMPANY or organization: THE UMBRELLA COMMUNITY ARTS CENTER

ADDRESS: 40 STOW STREET

TELEPHONE: 978-371-0820 X201

DATE(S) APPLIED FOR: 9/14/2019

EVENT: Donor Dinner

HOURS OF OPERATION: 6:30PM-9:30PM

PREMISES TO BE LICENSED: THE UMBRELLA COMMUNITY ARTS CENTER

ADDRESS OF PREMISE LICENSED: 40 STOW STREET, CONCORD, MA 01742

License is for the Sale of:

All Alcoholic Beverages	<input checked="" type="checkbox"/>
Wines & Malt Beverages Only	<input type="checkbox"/>
Wines Only	<input type="checkbox"/>
Malt Beverages Only	<input type="checkbox"/>

The Licensed Activity or Enterprise is:

For Profit	<input type="checkbox"/>
Non-Profit	<input checked="" type="checkbox"/>

Are the bartenders TIPS or equivalently trained? Yes ☒ No ☐

Will there be people in attendance that are under the age of 21? Yes ☐ No ☒

Is this the first one day special license secured by this organization? Yes ☐ No ☒

If no, number of consecutive years licensed? _____

Will there be more than 100 people in attendance? Yes ☐ No ☒

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary.
The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant:



Date: 8/12/2019

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:39 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts- 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	Concord Film Project
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/15/2019 6:30 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? No

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

*Please forward to: Town Manager's Office PO Box 535 Concord, MA 01742
Applications cannot be processed until payment is received.*

Acknowledgements I attest the information contained in this form is true and accurate., I acknowledge that I must pay an application fee of \$75 and will mail my payment., I acknowledge that no action will be taken, or scheduled, regarding my application until payment is received.

IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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I acknowledge and agree to the Town of Concord's TIPS Training Policy as outlined above. Copies of card(s) will be mailed separately to the Town Manager's Office

(Section Break)

UNDER 21 POLICY

The Town of Concord Select Board assumes that there may be guests or attended under 21 years of age at any event. therefore, this policy must be adhered to for all events. Applicants agree to check the ages of all guests at the door. If a persons under the age of 21 are present, his or her hand shall be stamped to indicate the he/she is underage for the bartender.

I certify that Concord's Under 21 Policy, as outlined above, will be followed.

A legal adult, over 21 years of age, shall check the ages of all guests to ensure compliance., All bartenders shall be made aware of the Under 21 Policy terms before the event's commencement.

Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:37 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/20/2019 3:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

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IMPORTANT NOTICE **Board & Committee Meeting Calendar**

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:35 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/19/2019 8:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for No
Organization?

If NO, number of years 6
licensed?

More than 100 in Yes
attendance?

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the above statement of
liability

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I acknowledge and agree Copies of card(s) will be mailed separately to the Town
to the Town of Concord's Manager's Office
TIPS Training Policy as
outlined above.

(Section Break)

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Sent: Tuesday, August 27, 2019 12:33 PM
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Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts- 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/18/2019 8:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

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Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/17/2019 7:30 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

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Christopher Carmody

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To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/13/2019 3:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

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I certify that Concord's Under 21 Policy, as outlined above, will be followed. *Field not completed.*

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:28 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts- 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/12/2019 8:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

Please forward to: Town Manager's Office PO Box 535 Concord, MA 01742
Applications cannot be processed until payment is received.

Acknowledgements I attest the information contained in this form is true and accurate., I acknowledge that I must pay an application fee of \$75 and will mail my payment., I acknowledge that no action will be taken, or scheduled, regarding my application until payment is received.

IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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I acknowledge and agree to the Town of Concord's TIPS Training Policy as outlined above. Copies of card(s) will be mailed separately to the Town Manager's Office

(Section Break)

UNDER 21 POLICY

The Town of Concord Select Board assumes that there may be guests or attendees under 21 years of age at any event. therefore, this policy must be adhered to for all events. Applicants agree to check the ages of all guests at the door. If a persons under the age of 21 are present, his or her hand shall be stamped to indicate the he/she is underage for the bartender.

I certify that Concord's Under 21 Policy, as outlined above, will be followed.

A legal adult, over 21 years of age, shall check the ages of all guests to ensure compliance., All bartenders shall be made aware of the Under 21 Policy terms before the event's commencement.

Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:26 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/11/2019 8:00 PM
End Time	12:45 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

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IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

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Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:06 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit -
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/10/2019 7:30 PM
End Time	12:15 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

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IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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(Section Break)

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:04 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/6/2019 3:00 PM
End Time	12:15 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

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IMPORTANT NOTICE **Board & Committee Meeting Calendar**

(Section Break)

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(Section Break)

UNDER 21 POLICY

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:02 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/5/2019 8:00 PM
End Time	12:15 PM
Premises to be Licensed	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

APPLICATION FEE \$75.00

*Please forward to: Town Manager's Office PO Box 535 Concord, MA 01742
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IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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I acknowledge and agree to the Town of Concord's TIPS Training Policy as outlined above. Copies of card(s) will be mailed separately to the Town Manager's Office

(Section Break)

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Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 12:00 PM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/4/2019 8:00 PM
End Time	12:15 PM
Premises to be Licensed	The Umbrella Community Center for the Arts
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for No
Organization?

If NO, number of years 6
licensed?

More than 100 in Yes
attendance?

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept Catherine M Regan
the above statement of
liability

APPLICATION FEE \$75.00

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Acknowledgements I attest the information contained in this form is true and
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IMPORTANT NOTICE Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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I acknowledge and agree Copies of card(s) will be mailed separately to the Town
to the Town of Concord's Manager's Office
TIPS Training Policy as
outlined above.

(Section Break)

UNDER 21 POLICY

The Town of Concord Select Board assumes that there may be guests or attendees under 21 years of age at any event. therefore, this policy must be adhered to for all events. Applicants agree to check the ages of all guests at the door. If a persons under the age of 21 are present, his or her hand shall be stamped to indicate the he/she is underage for the bartender.

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Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 11:57 AM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	The Umbrella Community Center for the Arts - 40 Stow St
City	Concord
State	MA
Zip Code	01720
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	10/3/2019 7:30 PM
End Time	12:15 PM
Premises to be Licensed	The Umbrella Community Center for the Arts
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept the above statement of liability Catherine M Regan

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IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

TIPS TRAINING

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(Section Break)

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 11:55 AM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization The Umbrella Community Center for the Arts

Applicant Name Cathie Regan

Email Address cregan@theumbrellaarts.org

Applicant Address 40 Stow St

City Concord

State MA

Zip Code 01742

Phone Number 978-371-0820 X209

Name of Event 42nd Street performance

Activity Is Non-Profit

Event Type Event in Town-Owned Facility

Event Date & Start Time 9/29/2019 3:00 PM

End Time 6:00 PM

Premises to be Licensed The Umbrella Community Center for the Arts

City Concord

State MA

Zip Code 01742

License is for the Sale of: Wines & Malt Beverages Only

Bartenders TIPS trained? Yes

Under 21 Attendees? Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

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IMPORTANT NOTICE

Board & Committee Meeting Calendar

(Section Break)

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(Section Break)

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Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 11:52 AM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization	The Umbrella Community Center for the Arts
Applicant Name	Cathie Regan
Email Address	cregan@theumbrellaarts.org
Applicant Address	40 Stow St
City	Concord
State	MA
Zip Code	01742
Phone Number	978-371-0820 X209
Name of Event	42nd Street performance
Activity Is	Non-Profit
Event Type	Event in Town-Owned Facility
Event Date & Start Time	9/28/2019 8:00 PM
End Time	12:00 PM
Premises to be Licensed	The Umbrella Community Center for the Arts
City	Concord
State	MA
Zip Code	01742
License is for the Sale of:	Wines & Malt Beverages Only
Bartenders TIPS trained?	Yes
Under 21 Attendees?	Yes

1st one-day license for Organization? No

If NO, number of years licensed? 6

More than 100 in attendance? Yes

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

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IMPORTANT NOTICE **Board & Committee Meeting Calendar**

(Section Break)

TIPS TRAINING

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I acknowledge and agree to the Town of Concord's TIPS Training Policy as outlined above. Copies of card(s) will be mailed separately to the Town Manager's Office

(Section Break)

UNDER 21 POLICY

The Town of Concord Select Board assumes that there may be guests or attendees under 21 years of age at any event. therefore, this policy must be adhered to for all events. Applicants agree to check the ages of all guests at the door. If a persons under the age of 21 are present, his or her hand shall be stamped to indicate the he/she is underage for the bartender.

I certify that Concord's Under 21 Policy, as outlined above, will be followed.

A legal adult, over 21 years of age, shall check the ages of all guests to ensure compliance.; All bartenders shall be made aware of the Under 21 Policy terms before the event's commencement.

Email not displaying correctly? [View it in your browser.](#)

Christopher Carmody

From: noreply@civicplus.com
Sent: Tuesday, August 27, 2019 11:35 AM
To: licensing board; Town Manager's Office
Subject: Online Form Submittal: One Day Special Liquor Licenses

One Day Special Liquor Licenses

Company or Organization The Umbrella Community Center for the Arts

Applicant Name Cathie Regan

Email Address cregan@theumbrellaa

Applicant Address 40 Stow St.

City Concord

State MA

Zip Code 01720

Phone Number 978-371-0820 X209

Name of Event 42nd Street performance

Activity Is Non-Profit

Event Type Event in Town-Owned Facility

Event Date & Start Time 9/27/2019 8:00 PM

End Time 11:45 AM

Premises to be Licensed The Umbrella Community Center for the Arts

City 40 Stow St, Concord

State MA

Zip Code 01742

License is for the Sale of: Wines & Malt Beverages Only

Bartenders TIPS trained? Yes

Under 21 Attendees? Yes

1st one-day license for No
Organization?

If NO, number of years 6
licensed?

More than 100 in Yes
attendance?

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgement that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Select Board, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

I acknowledge and accept Catherine M. Regan
the above statement of
liability

APPLICATION FEE \$75.00

*Please forward to: Town Manager's Office PO Box 535 Concord, MA 01742
Applications cannot be processed until payment is received.*

Acknowledgements I attest the information contained in this form is true and
accurate., I acknowledge that no action will be taken, or
scheduled, regarding my application until payment is received.

IMPORTANT NOTICE **Board & Committee Meeting Calendar**

(Section Break)

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I acknowledge and agree Copies of card(s) will be mailed separately to the Town
to the Town of Concord's Manager's Office
TIPS Training Policy as
outlined above.

(Section Break)

UNDER 21 POLICY

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Email not displaying correctly? [View it in your browser.](#)

TOWN OF CONCORD
APPLICATION FOR ONE DAY SPECIAL LICENSE
FOR THE SALE OF WINES & MALT BEVERAGES/ALL ALCOHOLIC BEVERAGES

check treasury for receipt -

Fee: \$75.00/per day - One Day All Alcoholic and/or Wines & Malt Beverages Only Amount Paid \$

The undersigned hereby applies for a One Day Special License in accordance with the provisions of the Statutes relating hereto:

NAME: (please print)

Scott Stanias

COMPANY or organization:

Lake Hill Media

ADDRESS:

PO Box 162 Concord, MA

TELEPHONE:

978-505-4478

DATE(S) APPLIED FOR:

Oct 21, 2019

* Rain makey 10/28/19

EVENT:

Golf Charity / Dinner

HOURS OF OPERATION:

12-9pm

PREMISES TO BE LICENSED:

The Concord County Club

ADDRESS OF PREMISE LICENSED:

Old Road to Dunster Commons

License is for the Sale of:

All Alcoholic Beverages
Wines & Malt Beverages Only
Wines Only
Malt Beverages Only

☒
☐
☐
☐

The Licensed Activity or Enterprise is:

For Profit
Non-Profit

☐
☒

Are the bartenders TIPS or equivalently trained?

Yes ☒ No ☐

Will there be people in attendance that are under the age of 21?

Yes ☒ No ☐

Is this the first one day special license secured by this organization?

Yes ☐ No ☒

If no, number of consecutive years licensed?

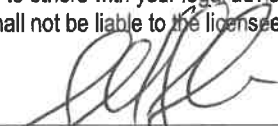
Will there be more than 100 people in attendance?

Yes ☐ No ☒

If yes, the applicant agrees to contact the Police Department to determine whether traffic control coverage is necessary.
The traffic control coverage is provided at the expense of the applicant.

By exercising the privileges of this license in serving persons with alcoholic beverages, the licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this license will be deemed to be acknowledgment that you are aware of this potential liability. You are encouraged to discuss the risks associated with exercising your privileges of the license and the precautions appropriate to avoid injuries, damage and liability to others with your legal advisor. The Town of Concord, and the Board of Selectmen, acting as the Local Licensing Authority, shall not be liable to the licensee or others if injury or damage shall result from the exercise of the license.

Signature of Applicant:



Date:

8/15/19

Town of Concord
Finance Department
Memorandum

TO: Stephen J. Crane Town Manager

FROM: Kerry A. Lafleur, Finance Director *KAL*

SUBJ: Seeking Authorization to Refunding 2010 Bond Issue

DATE: September 6, 2019

As we discussed earlier last week, the Town has an opportunity to refund and reissue (refinance) the remaining \$6,100,000 callable bonds for a portion of the Willard School Construction project. These bonds were originally issued in January 2010 and the callable bonds have coupon rates between 3 and 4%. Our refunding analysis estimates an aggregate budgetary savings of \$621,006 over the remaining life of the bonds refunded (approximately \$85 on the median tax bill), which on a present value basis is 9.75%. Typically when deciding whether to refund, we're looking for a present value savings in excess of 3%. This type of savings is essentially off-the-charts.

In order to move forward with the refunding, I will need permission from the Select Board. The attached document details the authorization (vote) needed. If, after accepting bids, the present value savings is less than our minimum target (3%), we would not move forward with the refunding.

At this time, I am requesting that you add this item to the next Select Board agenda. Please let me know if you have any questions.

/kal

Vote of Select Board to Authorize Refunding of
General Obligation Municipal Purpose Loan of 2010 Bonds dated January 15, 2010

I, the Clerk of the Board of Select Board of the Town of Concord, Massachusetts (the "Town"), certify that at a meeting of the board held _____, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: That in order to reduce interest costs, the Treasurer is authorized to issue refunding bonds, at one time or from time to time, pursuant to Chapter 44, Section 21A of the General Laws, or pursuant to any other enabling authority, to refund the Town's \$15,100,000 General Obligation Municipal Purpose Loan of 2010 Bonds dated January 15, 2010, maturing on and after January 15, 2021 in the aggregate principal amount of \$6,100,000 (collectively, the "Refunded Bonds") and that the proceeds of any refunding bonds issued pursuant to this vote shall be used to pay the principal, redemption premium and interest on the Refunded Bonds and costs of issuance of the refunding bonds.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the authorization of the refunding bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

Dated: _____, 2019

Clerk of the Select Board

CONCORD PUBLIC WORKS
DIRECTOR'S OFFICE
133 Keyes Road
Concord, MA 01742


Tel: (978) 318 - 3201
Fax: (978) 287 - 4762



DATE: September 4, 2019

MEMORANDUM

TO: Stephen Crane, Town Manager

FROM: Richard Reine, Director of Public Works and Engineering 

SUBJECT: FY 2021 Community Preservation Act (CPA) Grant Application – Emerson Field Improvements

Background

In November of 2010 CPW retained playing field design and engineering consultant, JJA Sports to assist in the evaluation and assessment of the existing baseball and recreational fields at the Emerson Field Facility. The objective of this evaluation was to determine the general quality of turf and soil conditions, inspect and assess the general condition of the facility, including team areas, backstops, skinned infield and outfield playing areas, warning tracks, irrigation systems, water supply, ADA accessibility, spectator areas, fencing and access. The report was completed in October of 2012 and included preliminary cost estimates which served to provide a planning level budget to identify the substantial funding requirements to accomplish these field improvements. Based on the level of this funding requirement it was apparent that a prioritized and phased approach over time would be necessary to accomplish these renovations and overall improvements. Furthermore it was evident that identifying a supplemental funding source to augment any general fund investments, would be necessary to expedite these improvements and bring these fields up to current standards.

Master Planning Process

Over the last two fiscal years CPW was successful in obtaining Community Preservation Act grant funding in the amount of \$500,000 (\$200,000 in FY 19 and \$300,000 in FY 20). With this funding in place a master planning process was undertaken to prioritize improvements at Emerson Field. This process involved meetings with various stakeholders including Recreation, Disability Commission representatives, youth baseball and soccer representatives, CPS Athletic Director and the public. The master planning process is nearing completion and now provides CPW with updated costs and further details the required improvements to the Emerson Field complex.



DATE: September 4, 2019

MEMORANDUM

These improvements include:

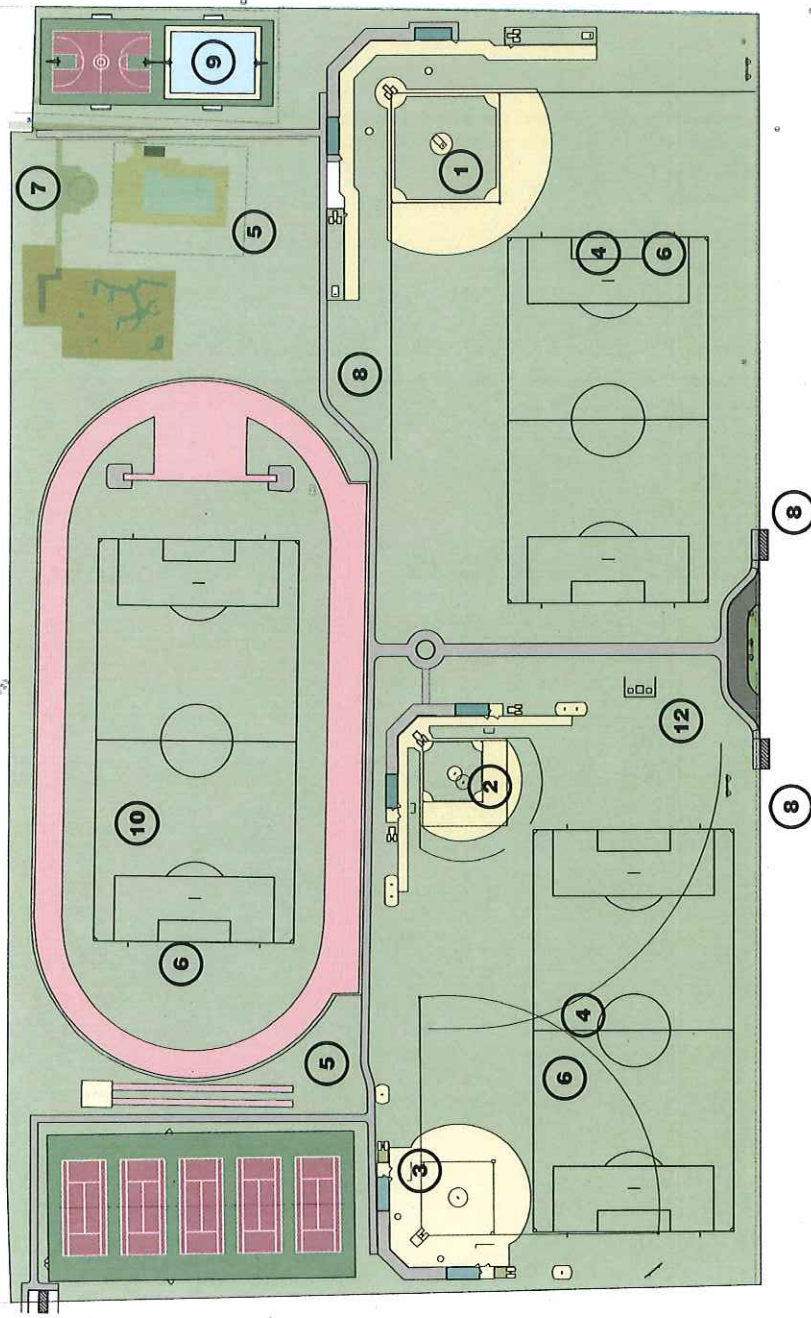
- Upgrades to the 3 baseball diamonds and outfields, which also serve as seasonal soccer fields along with soccer field within the track oval including backstops and player bench areas, bull pen areas, bleacher seating, ball control netting
- Irrigation system and well system improvements
- Overall turf improvements
- Improvements to the existing children's spray deck with a recirculation system
- ADA access and ADA parking improvements
- Seasonal installation of a portable ice rink system
- Drinking fountains, accessible tables, benches, tree planting and signage
- A portable restroom corral with accessible restroom unit
- Limited drainage and water sustainable stormwater management improvements

Funding

The total project budget to complete the improvements, as depicted in the attached figure, is approximately \$2 million dollars. Additional funding currently in place includes \$200,000 in existing capital funding and a proposed \$200,000 debt authorization planned for FY2021 specifically for the Emerson field facility. CPW is also exploring potential ADA grant opportunities and coordinating with sports groups in an effort to further bridge the current funding gap.

CPA Submittal

CPW proposes to submit an application for supplemental FY2021 Community Preservation Act grant funding in the amount of \$500,000. This CPA funding along with modifications to the scope and sequence of construction, including the deferral of certain project components such as dugout construction, renovation of the turf within the track oval, bull pens, scoreboards and potential phasing of baseball diamond improvements would allow for major construction improvements to occur beginning in spring of 2020.



- PARK MASTER PLAN KEY IMPROVEMENTS:**
- 90 FOOT BASEBALL DIAMOND IMPROVEMENTS:
 - CHAIN LINK BACKSTOP AND DUGOUTS WITH METAL ROOF
 - BLEACHER SEATING PAD AND ADA ACCESS
 - LOW PROFILE SCOREBOARD
 - 50/70 FOOT BASEBALL DIAMOND IMPROVEMENTS:
 - CHAIN LINK BACKSTOP AND DUGOUTS WITH METAL ROOF
 - BLEACHER SEATING PAD AND ADA ACCESS
 - LOW PROFILE SCOREBOARD
 - SOFTBALL FIELD IMPROVEMENTS:
 - REBUILT INFIELD
 - CHAIN LINK BACKSTOP AND DUGOUTS WITH METAL ROOF
 - BLEACHER SEATING PAD AND ADA ACCESS
 - LOW PROFILE SCOREBOARD
 - SOCCER FIELD AND BALL FIELD NATURAL TURF AREA AERATION, TOP DRESSING AND OVER SEEDING IMPROVEMENTS
 - IRRIGATION WELL SYSTEM IMPROVEMENTS
 - IRRIGATION SYSTEM UPGRADE
 - CHILDRENS SPRAY DECK IMPROVEMENTS WITH RE-CIRCULATION SYSTEM
 - PARK ADA ACCESS AND ADA PARKING IMPROVEMENTS
 - PORTABLE SEASONAL ICE RINK SYSTEM 50' x 70' ICE SHEET
 - RENOVATION OF THE NATURAL TURF GRASS FIELD WITHIN THE TRUCK CAV
 - DRINKING FOUNTAINS, ACCESSIBLE TABLES, BENCHES, AND SIGNAGE
 - PORTABLE RESTROOM CORRAL WITH ACCESSIBLE RESTROOM UNIT
 - LIMITED DRAINAGE WATER QUALITY IMPROVEMENTS